



## STAFF ACCOUNTANT

John A. Biewer Co., Inc. is a well-established, dynamic and multi-location, building materials company will be filling a full-time, in-office, Staff Accountant position to perform professional level accounting work. Adaptability and resourcefulness are required for this role that will report to the Controller.

### Accountabilities –

Perform the day-to-day accounts receivable, accounts payable, journal entries, reconciliations, and internal reporting.

Complete timely and accurate general ledger and bank account reconciliations.

Record intercompany journal entries.

Complete sales/use tax and property tax filings as well as required local tax reporting.

Maintain project records and detailed support for fixed asset acquisitions and depreciation along with all required journal entries and monthly reporting requirements.

Support external audit/tax providers as needed.

Review and research accounting transactions.

Participate and complete special projects.

Provide ad hoc/general office support tasks.

Utilize strong analytical skills, accuracy, and great attention to detail with financial data and reporting.

Meet deadlines and monthly closing requirements.

Adapt from working independently and self-sufficiently to working collaboratively with a team.

Provide ideas, innovation and suggestions for continuous improvement and opportunities.

### Qualifications –

BA/BS degree and a minimum of 2 years of experience in Accounting/Finance is required.

Professional demeanor with good communication skills.

Computer proficient with Microsoft Office, Google applications, ability to navigate and acquire skills to use internal systems and advanced spreadsheet skills.

## About Biewer

We are a family of businesses that operate 8 lumber manufacturing and building products distribution companies with more than 700 employees that include sawmills, treating plants and distribution operations...and growing!

[biewerlumber.com](http://biewerlumber.com)  
[pinerivergroup.com](http://pinerivergroup.com)

## Benefits

Medical, Dental, Vision  
401 (k) Participation & Match  
Paid Time Off  
Paid Holidays  
Life/AD& D Insurance  
Flexible Spending Accounts  
Optional Short Term Disability  
Optional Long Term Disability  
Optional Accident Insurance  
Optional Critical Illness  
Employee Discounts  
Employee Recognition Program

## Company Culture

Expanding  
Thriving  
Team Oriented  
Collaborative  
Fast Paced

Visit our website at  
[bieweremployment.com](http://bieweremployment.com)  
to apply or upload your  
resume.

*Equal Opportunity Employer*