

Human Resources Manager

Our Winona, MS facility has an opening for Human Resources Manager. The main responsibilities will be administering, coordinating, and carrying out our Biewer HR framework. The variety of HR accountabilities include leading candidates/employees through the full HR life cycle, introducing Biewer benefit plan, ensuring company policies are consistently implemented and followed, supporting safety policies, monitoring site-level compliance with state and federal employment laws, maintaining good employee relations, facilitating training materials and taking on HR projects as needed. Not only will this individual be well-connected with the management team at the facility, but they will also be supported by our team of HR professionals from other locations.

Qualifications

- Bachelor's degree, or equivalent (4 years) human resources experience.
- Superior interpersonal skills, verbal, and written communication skills.
- Knowledge of labor and employment laws.
- Detail-oriented and strong organizational skills.
- Ability to handle confidential and sensitive material in a highly professional manner.
- Customer service driven.
- Proficient computer skills and ability to navigate many software applications and HRIS systems.

ABOUT BIEWER

Biewer Lumber provides its customers with the highest quality lumber, superior service, and exceptional reliability. Our five fully automated sawmills, producing both SPF & SYP, are equipped with state-of-the-art technology. The Biewer family of companies also includes three treating and distribution facilities, two manufacturing plants, and a full-service logistics company. As a fourth-generation family owned company, Biewer holds the highest standards for its products, processes, and people.

BENEFITS

Medical, Dental, Vision
401(k) Match
Paid Time Off & Paid Holidays
Life/AD&D Insurance
Flexible Spending Accounts
Optional Short & Long-term Disability
Optional Accident Insurance
Employee Assistance Program (EAP)

CONTINUOUS IMPROVEMENT

“Safety First” Manufacturing Operations
Safety Committees & Employee Involvement
Employee Engagement Surveys
Ongoing Communication & Feedback
Leadership Development
Sound Forestry Practices
Equipment & Operating Upgrades

PERKS

Team Oriented
Employee Appreciation Events
Collaborative Atmosphere
Tuition Assistance



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An equal opportunity employer

